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|---------------|--|----------------|--|
| Project Name: |  | Reviewer Name: |  |
|---------------|--|----------------|--|

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|  <b>Maryland</b><br>Energy<br>Administration  | <b>FY22 Public Facility Solar Grant Program</b><br><b>AOI I, Purchased Systems</b> |                                    |
|  | <b>APPLICATION</b>   | <b>REVIEW CHECKLIST (INTERNAL)</b> |
| <b>A. Applicant and Project Eligibility</b>  |  |                                    |
| PROJECT NAME (and rooftop or solar canopy)   |  |                                    |
| Application is filled out completely with all required dates and signatures?   | YES/NO    List Discrepancies   |                                    |
| Application was submitted by the deadline date   | YES/NO   |                                    |
| Is the application from a state agency, public university, community college, public school, county or municipal government entity for a project on a public facility in Maryland? | YES/NO   |                                    |
| Is the project for the installation of solar panels on EXISTING infrastructure (buildings, parking lots, etc.) as defined in the Notice of Grant Availability?                     | YES/NO   |                                    |
| Is the proposed project greater than or equal to 10kW (or justification provided)?   | YES/NO   |                                    |
| <b>B. Application Evaluation Criteria (from Notice of Grant Availability)</b>  |  |                                    |
| Leverage quotient (total cost / total grant funds from all sources)<br>Points = (leverage quotient/5)  | Points =   |                                    |
| Specify if the system provides resiliency to critical infrastructure (i.e., paired with a battery or other electrical energy storage system)                                       | 2 points if yes  |                                    |
| Specify if the project is designed for incorporation into a resiliency system (i.e., plans for a battery to be installed at a later date)?   | 1 point if yes   |                                    |
| Is this an institution that actively teaches solar energy courses?<br>Is the array instrumented to provide values to the classroom?  | 1 point if yes to both questions   |                                    |
| Will the project be ready for operation within 12 months of grant signature?   | 1 point for yes  |                                    |
| Will array data be visible to the general public through a continuously updating sign, display, dashboard or internet website?   | 1 point for yes  |                                    |
| Are EV chargers installed as part of this project  | 1 point for yes  |                                    |
| <b>C. Required Documentation</b>   |  |                                    |
| Site Owner's (State or Local Government Entity) W-9 Form provided?   | YES/NO   |                                    |
| Site picture showing the location of the proposed solar arrays provided?   | YES/NO   |                                    |
| Description of array, to include location on buildings and parking lots, number, capacity & types of solar panels, inverters, EV chargers (if installed)?                          | YES/NO   |                                    |
| One line electrical schematic showing where/how the array connects to the facility's electrical system?  | YES/NO   |                                    |
| Calculation of simple payback?   | YES/NO   |                                    |
| Letter of intent between the applicant and system developer/installer?   | YES/NO   |                                    |
| Timeline for the project provided (assumes a February 1, 2022 start date)?   | YES/NO   |                                    |

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|-------------------------------|--|--------------|
|                               | Certificate of Good Standing for system installer (SDAT website printout is acceptable)  | YES/NO       |
|                               | Evidence provided that the applicant will control the proposed project site for at least 15 years after the solar system is expected to be complete? | YES/NO       |
| <b>D. Total Points</b>        |  |              |
|                               | Total Points from Section B  | _____ points |
| <b>E. Subjective Comments</b> |  |              |
|                               | Include additional comments such as (geographic diversity, ability to be seen from highway, etc.), and anything else you think worthy of note.       |              |
| <b>F. Your Recommendation</b> |  |              |
|                               | Award, don't award, need more information, etc.  | NOTE:        |

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| Date Reviewed: |  |
|----------------|--|